

Institutional Effectiveness

Collect, Analyze And Disseminate Institutional Data And Relevant Information In An Accurate, Timely And Understandable Manner

Goal Description:

RELATED ITEMS

RELATED ITEM LEVEL 1

Develop And Maintain Outcome Indicators

Performance Objective Description:

Develop and maintain a core of outcome indicators at multiple institutional levels.

RELATED ITEM LEVEL 2

Data Definitions - Create Operational Document Identifying Key Data Definitions.

KPI Description:

Data Definitions - Create operational document identifying key data definitions and begin developing training sessions for SHSU employees

Results Description:

The operational document, Data Cookbook complete and plans to add it to the online Cognos training are in planning mode.

RELATED ITEM LEVEL 1

Develop New And Enhance Existing Cognos Reports

Performance Objective Description:

Develop new and enhance existing Cognos reports to provide a comprehensive overview of critical activities of the university.

Attached Files

[Cognos - Enrollment Verification Letter Template](#)

RELATED ITEM LEVEL 2

Cognos Reports

KPI Description:

Create four new Cognos reports for use by university personnel.

Attached Files

[Cognos - Enrollment Verification Letter Template](#)

Results Description:

A total of seven cognos reports were created with 5 more in the final stages of completion.

Ticket 106 was an enrollment verification letter, placed into production on Friday, October 30, a copy of that letter is attached. Ticket number 133667 was a new enrollment report named ST_Student_Information - Enrollment Counts by Course Campus/Location and Student Age Range. It went into production on January 6, 2016. Ticket 138562 modified ST_Student_Information_327 - Student TSI Status Report and went into production on January 15, 2016. Ticket 139560 is a prerequisites report, ST_STUDENT_INFORMATION_133 - COURSE PREREQUISITES that was corrected and was completed July 28, 2016. Ticket 143826 created, ST_Student_Information_035 - General Student Report_CurriculumPriority and was moved to production on July 19. Ticket 150945 went into production on July 22, 2016 and is named ST_Student_Information_035 - General Student Report. 5 more cognos reports are currently pending.

Contribute Materially In The University-wide Process For Continuous Improvement By Assisting Administrative Units In The Evaluation Of Operations

Goal Description:

RELATED ITEMS

RELATED ITEM LEVEL 1

Administrative Program Review Evaluation

Performance Objective Description:

Administrative Program Review will be evaluated by the department undergoing the review. APR will receive a satisfactory rating in this review.

RELATED ITEM LEVEL 2

The APR Process Satisfaction

KPI Description:

The APR process will receive a rating of at least satisfied on the evaluation rubric completed by the administrative department under review.

Results Description:

The results of the survey's after APR is complete continue to be positive. The only feedback that was not satisfied or extremely satisfied was by a smaller department that choose not to have the weekly meeting to complete the self-study. Additional feedback was received regarding having salary information readily available, it was determined that departments are not using that information, so in the future that information will not be provided unless specifically asked for.

RELATED ITEM LEVEL 1

Expand Administrative Program Review

Performance Objective Description:

Expand the Administrative Program Review process into more University departments

RELATED ITEM LEVEL 2

Continue to conduct and improve APR

KPI Description:

Continue to conduct and improve the APR process.

Results Description:

Going into FY 17, Five departments have completed APR with eight additional departments currently in process. Three of those departments are scheduled to wrap up by the end of October. The departments are completing the process more quickly with better feedback from the Peer Review Committee as the Assistant Director learns the best practices for the process. Some more training for the Assistant Director will be scheduled to fill in some learning gaps in the strategic planning process.